

## **RULE 210 - FORM OF BRIEFS**

1. Each brief shall contain:
  - (a) A history of the case;
  - (b) A statement of the pertinent facts;
  - (c) A statement of the questions involved;
  - (d) An argument; and
  - (e) A short conclusion stating the precise relief requested.
2. The statement of questions involved shall be so drawn that the Court may quickly determine all the legal questions requiring determination.
3. The argument shall be divided into as many parts as there are questions involved. Opinions of an appellate court, of this or any other jurisdiction shall be cited from the National Reporter System if reported therein, otherwise to the official reports of the applicable state appellate courts, if reported therein.
4. Briefs shall refer specifically, by page number or other appropriate designation, to any portion of the record relied upon in support of the argument.
5. Copies of any state or federal case relied upon not published in the official reports of that court shall be attached as Exhibits to the Brief.
6. Counsel for the moving party shall in all matters file an original and two (2) copies of a supporting brief in the Office of the Prothonotary and forthwith serve one (1) copy of the brief upon each adverse party or counsel of record. Pa.R.C.P.440 governs service. Service shall be required on the District Court Administrator.
7. Each adverse party or his counsel of record shall file in the Office of the Prothonotary an original and two (2) copies of a brief in answer, within thirty (30) days of service of the motion and forthwith serve a copy thereof upon all opposing parties or their counsel of record. Pa.R.C.P.440 governs service. Service shall be required on the District Court Administrator.